

**GOVERNANCE
COMMITTEE DECISION SHEET**

STRATEGIC COMMISSIONING COMMITTEE - THURSDAY, 21 NOVEMBER 2019

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1	<u>Members are requested to determine that any exempt business be considered with the press and public excluded</u>	<u>The Committee resolved:</u> in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of item 10.1 on today's agenda so as to avoid disclosure of exempt information of the class described in paragraph 8 of Schedule 7(A) of the Act.	N/A	N/A
2	<u>Declarations of Interest</u>	<u>The Committee resolved:-</u> to note the following declarations of interest:- (i) Councillor Duncan declared an interest in respect of item 9.1 (Aberdeen Performing Arts Annual Report) by virtue of her position as a board member of Aberdeen Performing Arts but did not consider that the nature of her interest required her to leave the meeting; and (ii) the Convener declared an interest in respect of item 10.1 (Business Case PLA019 – Delivery of the Aberdeen Christmas Village) by virtue of her position as a board member of Aberdeen Inspired, and considered that the nature of her interest required her to leave the meeting during consideration of that item on the agenda.	N/A	N/A
3	<u>Minute of Previous Meeting of 29 August 2019</u>	<u>The Committee resolved:-</u> (i) in respect of article 5 (Sport Aberdeen Annual Report), to note that information was still to be provided in respect of any changes to opening	Commercial & Procurement	C Innes to co-ordinate

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		<p>hours made to date in the current financial year;</p> <p>(ii) also in respect of article 5, to note that information was still awaited from Sport Aberdeen on any building modifications required at Lochside Academy and the requested detail would be circulated to Members once this was available; and</p> <p>(iii) to otherwise approve the minute as a correct record.</p>	Corporate Landlord	S Booth / A Jones
4	<u>Committee Business Planner</u>	<u>The Committee resolved:-</u> to note the planner.	Governance	S Dunsmuir
5	<u>Aberdeen Performing Arts Annual Report - COM/19/437</u>	<u>The Committee resolved:-</u> <p>(i) in respect of the number of participatory opportunities targeted for priority groups (section 2 of the report), to request that information be provided to Members, by way of email, in respect of the residents of regeneration areas within Aberdeen City who had participated;</p> <p>(ii) in respect of the audience numbers (section 2 of the report), to request that information be provided to Members, by way of email, in respect of the percentage of audience survey rating where the experience had been rated as 'excellent' or 'good'; and</p> <p>(iii) to otherwise note the Aberdeen Performing Arts ALEO Annual Report.</p>	Commercial & Procurement Commercial & Procurement	C Innes / M Bremner to co-ordinate C Innes / M Bremner to co-ordinate
6	<u>Aberdeen Sports Village Annual Report - COM/19/441</u>	<u>The Committee resolved:-</u> to note the Aberdeen Sports Village Annual Report.	Commercial & Procurement	C Innes

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7	<u>Bon Accord Care Annual Report - COM/19/440</u>	<u>The Committee resolved:-</u> (i) in respect of the Education section of the report, to request that figures be circulated to Members, by way of email, in respect of the number of participants in the cohort for the Bon Accord Care Parkinson's programme; and (ii) to otherwise approve the report.	Commercial & Procurement	C Innes to co-ordinate
8	<u>Annual Procurement Performance Report - COM/19/442</u>	<u>The Committee resolved:-</u> to approve the content and publication of the Annual Procurement Report 2018-2019.	Commercial & Procurement	C Innes
9	<u>Cluster Risk Registers - COM/19/431</u>	<u>The Committee resolved:-</u> to note the Cluster Risk Registers and Assurance Maps as set out in the appendices to the report.	Business Intelligence & Performance Management / Commercial & Procurement	M Murchie / C Innes
10	<u>Strategy Framework - COM/19/413</u>	<u>The Committee resolved:-</u> (i) to request that officers circulate information to Members in respect of the policy work which was currently being undertaken, particularly in relation to Education policy; and (ii) to approve the commissioning and recommissioning of strategies as outlined in section 4.2 of the report.	Governance	D Leslie / F Bell
11	<u>Workplans and Business Cases - Revenue - COM/19/433</u>	<u>The Committee resolved:-</u> (i) in relation to Appendix 2 (3:10 memo summary) and the spend in respect of the 3G/4G extension solution for TECA, to request that officers circulate information to	Capital / Finance / Digital & Technology	J Wilson / J Belford / A Howe

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		<p>Members, by way of email, to provide more detail in respect of the timeline of the matter, including (a) when the situation in respect of the coverage had first become apparent, (b) how the issue with the coverage had been discovered; (c) whether the coverage was an issue both inside and outside the building; (d) under which budget line the expenditure sat; and (e) whether the £220,000 included repayment to the capital programme;</p> <p>(ii) to note the workplans of the Operations, Customer, Resources and Place Functions as detailed in the appendices;</p> <p>(iii) to approve each of the individual procurement business cases, including the total estimated revenue expenditure for each proposed contract and delegate authority to the Head of Commercial and Procurement Services following consultation with the relevant Chief Officer to procure appropriate goods and services, and enter into any contracts relating thereto – OPS075 CUS014 PLA019 RES029 RES030;</p> <p>(iv) to request that officers circulate information to Members, by way of email, in respect of the financial support provided by Aberdeen Inspired to the Christmas Village;</p> <p>(v) to approve the direct awards of contracts where there were special circumstances outlined in each of the respective procurement business cases which justified not issuing a tender or calling off a framework agreement;</p>	<p>Commercial & Procurement</p> <p>City Growth</p> <p>Commercial & Procurement</p>	<p>C Innes / C Wright</p> <p>A MacIver G Gardner S O'Neill M Muhammad C Smith</p> <p>S O'Neill</p> <p>C Innes / C Wright</p>

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		(vi) and to note that business cases for procurement exercises to be commenced after the 30 January 2020 meeting would be submitted on a phased basis to future meetings of the Strategic Commissioning Committee.	Commercial & Procurement	C Innes / C Wright
12	<u>Workplans and Business Cases - Revenue - Exempt Appendices in relation to Item 9.7 on the agenda</u>	<u>The Committee resolved:-</u> to note the exempt appendices.	N/A	N/A

Should you require any further information about this agenda, please contact Stephanie Dunsmuir, sdunsmuir@aberdeencity.gov.uk or 01224 522503